

Approved on 7/15/2019

## Administrative Council Meeting Minutes

Monday, July 1, 2019

President's Office **9:00 a.m.**

(Highlight in blue assignments that need to be completed)

### **VOTING MEMBERS PRESENT**

*Dr. Doug Darling- President*

*Lloyd Halvorson- Vice President for Academic/Student Affairs*

*Corry Kenner- Vice President for Administrative Affairs*

### **NON-VOTING MEMBERS PRESENT**

*Dr. Jason Fewell-Faculty Senate Representative*

*Bobbi Lunday-Recorder*

### **Guests**

## **1) CALL TO ORDER/REVIEW MINUTES**

### **a) Call to Order**

i) The meeting was called to order at 9:00 a.m.

### **b) Review of May 28, 2019 Minutes**

i) The minutes of the previous meeting were reviewed and approved.

## **2) OLD BUSINESS**

### **a) 400.25 Tobacco Free Campus (Administrative Affairs)**

i) Tabled

## **3) NEW BUSINESS**

### **a) Report on Meetings: BFC 6-18 and SBHE 6/27 (Retreat 6/26) (VP Halvorson)**

i) VP Halvorson reported that he and Controller Kitchens requested and received permission to fundraise for the Ag Center.

### **b) Architect and CMaR Interviews (7/3/19)**

i) The hiring committee chose ICON Architectural Firm to create the design for the Ag Center. They will join the hiring committee to choose the Construction Manager at Risk.

### **c) Title III 7/8/19**

i) LRSC is working to provide the requested information. Dr. Ruch will sit in for Director Nelson on the July ninth conference call. President Darling stated the recently launched Apprenticeship programs should prove beneficial in this endeavor.

### **d) Hofstad Ag Center-Fundraising Update (President)**

i) Director Sundeen, VP Halvorson and President Darling will be traveling to ND Farmers Union in Jamestown to give a presentation on the Ag Center and how they can help.

ii) President Darling announced there are a couple of families that have stopped in to visit with Executive Director Nord about donations for the Center.

iii) Director Wood and Graphic Designer Freschette are working to finalize printed materials for fundraising purposes.

### **e) VP Halvorson updates:**

i) Problem solving to fill the Electronics support position after Nick Bittner resigned. This position assisted with the electronics instruction for the Sim Tech, Wind and Ag programs.

ii) The Theater position has not been filled. VP Halvorson discussed various scenarios to cover English obligations. President Darling suggested VP Halvorson run another advertisement for a PT Electronics and Theater instructor.

- iii) The new Ag Consortium is being met with resistance from NDSU who has indicated they will not accept credits for cross listed courses taught by LRSC on a WSC or DCB transcript. VP Halvorson is meeting with the academic officer at WSC and DCB later today.
- iv) Title IX audit is complete, LRSC has a few minor “noncompliance” findings to fix. VP Halvorson maintained that LRSC is not out of compliance, there were minor wording requests that LRSC is willing to change but the meaning is the same either way.
- v) Dual Credit’s faculty qualifications threaten enrollment. LRSC may need to deliver more courses via IVN to high schools.
- vi) A budget meeting will be scheduled for first part of August to discuss reserve balances and the operational results for FY19.

#### **4) ADJOURNMENT**

- i) The meeting was adjourned at 10:00 a.m.
- b) **Upcoming Scheduled Council Meetings**
  - i) The next meeting of the Administrative Council will be M-July 15@1:30p, W-July 31@1:30p, Th-August 15@1:30p, F-August 30@9:00a